

Daviess/DeKalb County Regional Jail
102 N Meadows Lane
Pattonsburg, MO 64670
1-660-367-2200

Frequently Asked Questions

Where is the jail located?

The Daviess/DeKalb County Regional Jail is located in Pattonsburg, MO just off of Interstate 35. Please refer to the location page of the website for step by step directions.

What is the address and phone number to the jail?

Daviess/DeKalb County Regional Jail
102 N. Meadows Lane
Pattonsburg, MO 64670
1-660-367-2200

How do I set up a visit with a prisoner?

The Daviess/DeKalb County Regional Jail is equipped with a fully functional non-contact visiting room for friends and family to visit a prisoner. Please refer to the visitation page on the website to view days and times to visit prisoners.

Does the jail have telephones that prisoners can use?

All inmates have access to a phone. Inmates are only allowed to make outgoing collect calls unless they are able to purchase an Evercom calling card from the Commissary Department of the jail. The cost of the card is \$5.00 for (10) minutes of calling time. Individuals that have a collect call block placed on their telephone by their telephone service provider will not be able to receive telephone calls from Daviess/DeKalb County Regional Jail prisoners. Evercom offers the following toll free phone number to remove collect call blocks: 1-800-844-6591.

Can I give a message to a prisoner?

The Daviess/DeKalb County Regional Jail staff does not offer family or friends the service of delivering messages. However, we do understand that unforeseen circumstances do arise that may prompt a special interest. These situations may include, but are not limited to, emergency family issues, legal issues, or personal issues. These issues must be verified. A phone number will be taken down and given to the prisoner for call back purposes.

What is the telephone number for Daviess County, DeKalb County, and Gentry County Sheriff's Offices?

Daviess County.....1-660-663-2031
DeKalb County.....1-816-449-5802
Gentry County.....1-660-726-3721

How can I get money put on a prisoner’s account?

Money can be brought to the jail or mailed into the facility to the following address. 102 N. Meadows Lane, Pattonsburg, MO 64670. Be sure to include the name of the prisoner, date of birth, and social security number to avoid any confusion with prisoners with the same name. The Daviess/DeKalb County Regional Jail is not equipped to have money wired to the jail. All money sent in should be in the form of a money order. Two party checks will not be accepted by the jail.

Is the jail equipped with medical services?

The Daviess/DeKalb County Regional Jail is equipped with an L.P.N. 8 hours a day, 5 days a week. A facility doctor comes in once a week, and an on-call doctor is utilized 24 hours a day, 7 days a week. The jail has a pharmacy that sends medication in by the bubble pack and utilizes a local pharmacy to access medication that is not of the facility’s protocol. The Jail also has arrangements for outside Dental practices to be performed when necessary.

What items can be mailed into the facility?

Here is a copy of the Daviess/DeKalb County Regional Jail’s mail-in policy. All Property that is sent in, other than what is allowed per the Daviess/DeKalb County Regional Jail Mail in Policy, will be donated to the jail.

Allowable items are as follows.....

Males

- (3) Boxers (white in color only)
- (3) T-shirt (white in color only)
- (3) pr socks (white)
- (1) Set of thermal underwear

Females

- (3) underwear (white in color only)
- (3) T-shirt (white in color only)
- (3) pr socks (white)
- (3) sports bra
- (1) Set of thermal underwear

- (10) Photos 4x6 max size (no nudity, alcohol, or gang signs)
- (2) Paperback books or magazines (no sexual content)—no puzzle books, word finds or coloring books.
- (1) Deck of playing cards
- (2) Pinochle card decks
- Wedding band (no stones)
- Loose leaf paper
- Metered stamped envelopes only (no loose stamps or sticky stamps)
- Bible (soft back book only)
- Money (money order only if sent by mail); cash or money order if brought to the jail.

NOTE These items have to be mailed into the facility and not brought to the jail.

Can I send prescription medications in for a prisoner?

Medications can be sent in or dropped off at the facility as long as the prescription is unopened (seal has not been broken or tampered with), is current and valid to that particular prisoner. The Daviess/DeKalb County Regional Jail will not honor narcotic prescriptions unless approved by our own on site physician.

Does the jail offer meal substitutions for prisoners with allergic reactions?

The Daviess/DeKalb County Regional Jail does offer meal substitutions for prisoners that are allergic to certain kinds of foods. However, this is a medical issue not a housing issue. All allergies have to be documented by a physician. Once documented, the jail will make arrangements for substitutions.

Can I inquire about a prisoner's court date?

Court dates and times will be given by jail if the dates and times are known. The jail will direct the caller to call the county of interest for dates and times otherwise.

Will letters in packages sent in to the jail be forwarded or returned to sender?

All letters and packages sent in to the Daviess/DeKalb County Regional Jail by friends and families will be returned to sender and not forwarded to the county they are being held for when they are not in custody at the Daviess/DeKalb County Regional Jail.

Does the jail have commissary?

The Daviess/DeKalb County Regional Jail has a fully functional commissary department that the prisoners can utilize that is considered a "want" and not a "need". The Daviess/DeKalb County Regional Jail will meet all prisoners "needs".

INSTITUTIONAL POLICY 2.1.....INMATE COMMISSARY

DATE: 08-11-06

POLICY:

It is the policy of the Daviess/DeKalb County Regional Jail to provide a commissary that is adequately supplied to provide a service that can benefit all inmates in the jail. Supplies include edible items, tobacco products, cooking containers (Tupperware), hygiene products, and writing materials. Whether inmates are booked into the Daviess/DeKalb County Regional Jail with money, acquire money while detained, or are indigent their commissary needs will be met.

NOTE Commissary is a privilege that can be revoked for disciplinary reasons at the jails discretion.

DEFINITION:

Indigent inmates...Indigent inmates are those who are booked in the Daviess/DeKalb County Regional Jail with no money (\$0.00) that they can post on their account. If an inmate is indigent upon entering this facility and acquires money via postal mail, visit, or walk-in, he is no longer considered indigent and will reimburse the jail for only the past week's indigent order.

Indigent packets at the Daviess/DeKalb County Regional Jail consist of the following:

- Two (2) pre-stamped (metered) envelopes
- Two (2) pieces of paper
- One (1) pencil
- One (1) tube of toothpaste .6 oz
- One (1) bottle of shampoo 2 fl. oz
- Three (3) bars of soap 1 oz bars

PROCEDURE:

When inmates are booked in the Daviess/DeKalb County Regional Jail with money, that money is put in a drop box and posted on the inmate's account the next business day. If money is brought into the Daviess/DeKalb County Regional Jail via visit or postal mail the money is put in a drop box and posted on the inmate's account the next business day. All inmates are able to spend in commissary as long as money is posted on their account and no restrictions are put on them such as being on ADSEG status. Certain restrictions may be imposed by the Daviess/DeKalb County Regional Jail's staff for disciplinary actions or for the safety and security of the facility.

Commissary slips are to be handed out by Daviess/DeKalb County Regional Jail's staff only. All commissary orders must be turned in no later than 9:00 a.m. to receive commissary items that day.

Commissary business hours are as follows:

Monday (Indigent orders and weekly Swanson orders only)

Tuesday – Friday 5:30 a.m. – 1:30 p.m. (daily commissary sold)

The commissary office will be closed on weekends and holidays.

Orders will be filled by the Commissary Manager and given to the Detention Officers of the Daviess/DeKalb County Regional Jail to pass out.

Orders will be passed out in the following manner and the process is undisputed:

- Orders are to be passed out by one Bay at a time and one inmate at a time.
- Inmates are to bring their pillow case up to the entrance of the Bay and handed out through the food port.
- Detention Officer is to verify the inmate's birth date and if birth date is wrong they are to verify the last four (4) digits of their social security number, which is the last four (4) numbers of the account number on the receipt.
- The officer will remove the receipts and commissary slip from the commissary bag and keep them until the commissary is passed out.
- The officer will match the commissary items to the commissary slip order and circle the items as they place them in the pillow case. If there is a mistake in the amount of an item, the officer is to write it next to the number ordered, circle the amount given and sign it using their name and not their initials.
- The officer is to keep the commissary slip to be turned into the commissary office to be corrected. The inmate will sign the receipt with the signature line and the

officer will initial the receipt. All receipts will be filed in the inmate's file appropriately and not left on the back-hall or lying around in the control room.

- No commissary bags are to be given to the inmates. Leave all bags that are not torn up on the cart for re-use. The bags can and will be re-used.

NOTE Inmates that falsify commissary order forms or provide false information to jail staff will be disciplined according to the Daviess/DeKalb County Regional Jail's Departmental Policy and Procedure Manual.

ADMINISTRATIVE SEGREGATION (ADSEG)

When an inmate gets assigned to Administrative Segregation, their commissary is to be brought back to ADSEG to them and the procedure is as follows:

- Orders are to be passed out by one Room at a time and one inmate at a time.
- Inmates are to bring their pillow case up to the entrance of the Room and handed out through the food port.
- Detention Officer is to verify the inmate's birth date and if birth date is wrong they are to verify the last four (4) digits of their social security number, which is the last four (4) numbers of the account number on the receipt.
- The officer will remove the receipts and commissary slip from the commissary bag and keep them until the commissary is passed out.
- The officer will match the allowable ADSEG commissary items to the commissary slip order and circle the items as they place them in the pillow case. If there is a mistake in the amount of an item, the officer is to write it next to the number ordered, circle the amount given and sign it using their name and not their initials. All other commissary items are to be placed in the inmate's property (not allowed in ADSEG) and are to be checked off of the commissary slip the very same way as the other inmates.
- The officer is to keep the commissary slip to be turned into the commissary office to be corrected. The inmate will sign the receipt with the signature line and the officer will initial the receipt. All receipts will be filed in the inmate's file appropriately and not left on the back-hall or lying around in the control room.
- No commissary bags are to be given to the inmates. Leave all bags that are not torn up on the cart for re-use. The bags can and will be re-used.

NOTE The only allowable commissary that an inmate may have on ADSEG status is the following:

- pencil
- Paper
- Stamped (metered) envelopes
- Hygiene products (soap, comb, shampoo, toothpaste, toothbrush,)

All other perishable items are to be placed in the inmate's property with an inventory list of the items with the Detention Officer's signature on it. That Detention officer will be held responsible for making sure the commissary items get put in the inmate's property.

WEEKLY ORDER (SWANSON)

All weekly orders (Swanson) are to be passed out on Thursday night by a Detention Officer only. If an inmate leaves the Daviess/DeKalb County Regional Jail before he receives his Swanson order, the Detention Officer should place the unclaimed commissary back in the Administration Offices by the Commissary Room. All unclaimed Swanson orders will be held for five (5) days before discarded per Policy.

CONCLUSION:

This policy was established to ensure that all inmates utilize the commissary process to gain access to edible items, tobacco products, hygiene products, and writing materials. It was also established to ensure that the commissary process (Inventory, commissary account, receiving and spending of inmate funds) is done in a manner that is consistent with Departmental Policy. Every effort has been made to ensure that this policy incorporates the most current information and judgment on the issue. However, this policy is subject to review and revision by the Jail Administrator.

When they get released can they call for a ride?

The Daviess/DeKalb County Regional Jail makes every effort to make arrangements and accommodations for prisoners being released from the facility into the community of Pattonsburg, Missouri. All inmates being released from the facility will receive phone calls to make arrangements for pickup or they will be given rides by on-duty jail staff to the nearest destination of their next pickup.

How many days will Polk County, IA and Wyandotte County, KS prisoners be in the jail?

The Daviess/DeKalb County Regional Jail has virtually no knowledge of days of commitments, next court dates, and release dates of prisoners. The Daviess/DeKalb County Regional Jail's jail staff asks that you get in touch with the prisoner's respective county holding charges to get this information.